

Financial Responsibility Agreement

Please review the following information regarding student financial responsibility. If you choose not to consent, you will need to contact Student Business Services (sbs.ucr.edu/contacts.html) for information on how to proceed. Please be advised that not all statements below require your agreement, but are University disclosures of which you must be aware.

- 1) I consent to conduct business electronically with the University. This includes but is not limited to receiving billing information and related financial communications electronically.
- 2) Tuition and mandatory fee information can be found at <http://registrar.ucr.edu/registrar/tuition-and-fees/quarterly-fees.html>. I am responsible for the payment of tuition, registration fees, room, board, health insurance, activity fees, or any other authorized charges assessed to me on my student account by the due date.
- 3) While there are monthly payment plans/extension of credit to serve as short-term financing solutions, tuition and mandatory fees cannot be considered satisfied until all payment plan installments are paid in full.
- 4) If my charges are not paid by the due date, a late fee will be assessed. If my account balance becomes delinquent, a financial hold will be placed on my account which will prevent enrollment in classes. Additionally, I cannot be issued a formal transcript and/or diploma until my account balance is paid in full or brought into a current status. At the discretion of the campus, I may be administratively dropped from my courses for nonpayment.
- 5) An unresolved delinquent balance, persisting for multiple months, could eventually result in interception of tax refunds or lottery winnings, and additional charges such as collections costs and/or court fees.
- 6) To drop enrollment in a class or to withdraw from the university, I must complete and submit all required online or hard-copy documentation by the applicable deadlines listed at <http://registrar.ucr.edu/registrar/academic-calendar/index.html>. A lack of class attendance does not constitute an official drop or withdrawal, and I will still be responsible for payment of my tuition and fees.
- 7) If I wish to allow the university to communicate with my parents or a third party about my personal information, I must complete the appropriate process reviewed at <http://registrar.ucr.edu/registrar/privacy-ferpa/disclosure-policies.html> to provide such consent. The university may disclose personal information to servicing agencies and other agents for the purpose of conducting university business while maintaining data security as required by law.
- 8) I will immediately communicate any change of my legal name, SSN/TIN, address, phone number, email and citizenship/visa to the university and keep my student account information up to date, per the instructions found at <http://registrar.ucr.edu/registrar/transcripts-grades-and-academic-records/change-of-name-or-address.html>.
- 9) If I have my tuition and fees covered by a third party sponsorship agreement, I understand that if payment is not received at the end of the current term from my third party sponsor, my coverage will be revoked and I am still responsible for the fees. I will no longer be granted the privilege of registering without paying. If neither I (the student) nor the sponsor remits payment, my student account will be subject to normal punitive processes, resulting in ineligibility to register and transcripts may be withheld by UCR.
- 10) I consent to the university and its agents, representatives, and contractors to contact me through my residential phone or mobile phone, including by way of text, using automated message calls or an auto dialer concerning my student account and any campus-based loans I have borrowed or will borrow. This is in addition to the pre-existing ability of the above parties to reach me by mail, email, and individually by phone. I am solely responsible for receiving and responding to messages and correspondence from the university.
- 11) I consent to have any financial credits apply to any miscellaneous campus fees assessed to my billing account. I understand that my payment obligation remains whether or not I view my billing statement, and whether or not my account is being paid by me or someone else.
- 12) I consent to electronic delivery of IRS Form 1098-T, which is necessary to obtain a tax credit, exclusively online at www.1098t.com. I understand that I can withdraw consent by contacting the appropriate office below to identify the paper process by which to request paper 1098-Ts. I will receive a written confirmation of my request when completed. After giving consent, I can obtain a paper copy of Form 1098-T by requesting in person at Student Business Services. I understand that I only need to consent once for current and future years. Not consenting or withdrawing consent to electronic delivery will result in having the 1098-T Form go through the postal service to an address on file, which I must keep up to date. If my e-mail address or mailing address is not current, I may not receive my Form 1098-T.
- 13) If I do not waive student health insurance, I consent to electronic delivery of the IRS Form 1095-B, which is necessary to avoid a health care tax penalty, to my email address on file. I understand that I can withdraw consent by contacting the student health insurance office to identify the paper process by which to request a paper 1095-B. I understand that I only need to consent once for current and future years. Not consenting or withdrawing consent will result in having the 1095-B Form go through the postal service to an address on file which I must keep up to date.

I have read, understand, and consent to the terms of this agreement, as applicable, and that I have an opportunity to ask any questions I may have by contacting Student Business Services (sbs.ucr.edu/contacts.html).

I Agree